

Child Information Sheet

Child's Name _____ Site: SG NS P CENTER

We use **REMIND** as our tool for quick communication with parents. This is our main source for **IMMEDIATE** updates: closings, delays, emergency dismissals, reminders, and notices. Please provide your E-MAIL ADDRESS, CELL PHONE NUMBER, or BOTH. (More than 1 contact person can be provided if necessary.) You will be invited to join my group and prompted to follow directions.

Cell Phone #: _____ / _____

E-mail Address: _____ / _____

Parents NOT using REMIND for communication will be responsible for keeping themselves informed through posted messages and printed newsletters at the sites. They will also be responsible for watching the television for weather and emergency related closings or delays and contacting the office to receive detailed information.

EQUAL OPPORTUNITY

We are an equal opportunity facility. Admissions and provisions of services are made without regard to race, religious creed, disability, ancestry, national origin, age or sex. We are required to show proof of enrollment to ensure we are not discriminating. Please complete the ethnic origin question so our records are accurate. Thank you.

The enrolled child is: (please circle)

Black Hispanic White Native American Asian/Pacific Islander Other

AM ARRIVAL

All before care services are provided at the Recreation Center. Intermediate students **MUST** arrive by 6:50 AM. New Salem & Paradise students **MUST** arrive by 7:15 AM. Spring Grove Elementary students **MUST** arrive by 7:45 AM. If you are running late, please contact staff.

I read and accept all the policies and confirm all initialed preferred responses as stated.

Parent Signature

Date

PM HOMEWORK

With busy schedules part of many families these days; we are aware how important it is for students to complete their homework while in our care. Our After Care programs schedules a 30 minute quiet time to allow students to complete homework. Staff is willing to assist students when necessary. In order for parents and staff to communicate effectively, parents or guardians will need to complete the information below to inform our staff of homework expectations.

NOTE: PARENTS SHOULD MAKE SURE ALL HOMEWORK IS COMPLETED PRIOR TO MORNING CARE. However, on OCCASION homework time during AM care will only be available BEFORE 7:30 am.

_____ **Please have my child complete his/her homework during the scheduled homework time.**

_____ **I request to allow my child to choose one of your quiet choices during homework time. I prefer to have my child complete his/her work at home.**

I also understand that IF a situation arises when I DO need their homework completed during After Care, I will make note of this change in the Communication Log (located by the sign in sheet).