

# SGRPRC CAMP QUEST

## Change of Status Form

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Week(s) Withdrawing: \_\_\_\_\_

- Deadline for making any changes for weeks registered, **without obligation to paying weekly tuitions**, PRIOR to the start of camp is **Friday, May 19<sup>th</sup>**.
- If you plan to withdraw your child from a week of camp, **2 WEEKS notice** must be provided directly to the Camp Director.
- **If 2 weeks is not provided to the Camp Director, you are responsible for paying your full weekly fee.**
- If a child is withdrawn due to an emergency (ie. accident, major illness, someone passed away) **with less than 2 weeks notice, 1/2 of the weekly fee is still due.**

Reason for Change: \_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use: Effective Date of Withdraw:** \_\_\_/\_\_\_/\_\_\_

### OFFICE USE ONLY

Received: \_\_\_/\_\_\_/\_\_\_      Initials: \_\_\_\_\_      Notes: \_\_\_\_\_

Approved: \_\_\_/\_\_\_/\_\_\_      Initials: \_\_\_\_\_      \_\_\_\_\_